

**MINUTES OF MEETING
SEXUAL HARRASMENT
COMMITTEE 2022-2023**

SHANMUGIA INDUSTRIES ARTS & SCIENCE COLLEGE

TIRUVANNAMALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2022-2023

MINUTES OF THE MEETING

Meeting No: 25 Date: 27.08.2022 Time: 11.00AM

The Anti-Sexual Harassment cell meeting for the Academic year 2022-2023 held on 27.08.2022 at 11.10 AM in the seminar hall.

The following members present in the meeting.

S.No	Name	Department	Designation
1.	Mr.S. Sampathrajan	HOD of Information System Management	Convener
2.	Ms.M. Sudha	HOD of Bio-Chemistry	Convener
3.	Mr.B. Annamalai	Asst. Prof. of Information System Management	Member
4.	Mr.U. Udayakumar	Asst. Prof. of Computer Science	Member
5.	Ms.S. Jagadeeswari	Asst. Prof. of Tamil	Member
6.	Ms.P. Vidhya	Asst. Prof. of Business Administration	Member
7.	Mr.G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by the Mr.S. Sampathrajan, HOD of ISM, convener.

AGENDA:

To decide an action plan of the cell for the Academic Year 2022-2023

Minutes:

1. Ms. P. Vidhya, Asst. Prof. of Business Administration welcome all the members and explained the purpose of meeting.
2. Minutes of the previous meeting were read and discussed.
3. All the members decide to,
Make an action plan for the Academic Year 2022-2023 to ensure safety of the girl students in the college campus.
4. It is resolved that an awareness programme is to be organised among girl students to give complaints in case of harassment.
5. The committee noted that no complaint of sexual harassment has been received from any girls students or female staff members.

• • 6. Ms. S. Jagadeeswari, Asst. Prof. of Tamil concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS

S.No	Name	Designation	Signature
1.	Mr. S. Sampathrajan	Convener	
2.	Ms. M. Sudha	Convener	
3.	Mr. B. Annamalai	Member	
4.	Mr. D. Udayakumar	Member	
5.	Ms. S. Jagadeeswari	Member	
6.	Ms. P. Vidhya	Member	
7.	Mr. G. Vijay	Member	


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Thiruvannamalai - 606 603.

SHANMUGA INDUSTRIES ARTS & SCIENCE COLLEGE

TIRUVANNAMALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2022 - 2023

MINUTES OF THE MEETING

meeting no. 26

date: 19.12.2022

time: 11.30 AM

The Anti sexual Harassment cell meeting for the academic year 2022 - 2023 was held on 19.12.2022 at 11.30 AM in the seminar hall.

The following members were present in the meeting

S.No.	name	department	designation
1	Mr. S. Sampathraj	HOD of Information system management	convenor
2	Ms. Sudha .M	HOD. of Bio-chemistry	convenor
3	Mr. G. Annamalai	Asst. Prof. of Information systems management	members
4	Mr. V. udhayakumar	Asst. Prof. of computer science	members
5	Ms. S. Jagadeeswari	Asst. Prof. of Tamil	members
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	members
7	Mr. M. vijay	Asst. Prof. of computer application	member

The meeting was chaired by the Mr. Sampathraj HOD of ISM. convenor.

AGENDA:

To prepare display of 'sexual harassment cell' and to set up a complaint drop box in the college premises.


MINUTES:

1. Mr. G. Annamalai, Asst. Prof. of Information systems management, welcome all the members and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. All the members discussed on forming posters of 'sexual harassment cell' specifying guidelines of the cell and displayed them on the walls of the college building as per the directions given by the central government.
4. It was also decided to setup a complaint drop box in the college premises.
5. The committee noted that no complaint of sexual harassment has been received from

any girls students or female staff members.

b. The meeting was concluded with the vote of thanks to the MS P. Vidhya Assoc. Pres. of Business Administration.

COMMITTEE MEMBERS:

S NO	name	designation	signature
1	Mr. S. Sampathrajan	convenor	
2	Ms. M. Sudha	Convenor	
3	Mr. G. Annamalai	Member	
4	Mr. U. Udaykumar	Member	
5	Ms. S. Jagadeswari	Member	
6	Ms. P. Vidhya	Member	
7	Mr. G. Vijay	Member	


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SHANMUGA INDUSTRIES ARTS & SCIENCE COLLEGE
TIRUVANMAMALA
SEXUAL HARASSMENT CELL
ACADEMIC YEAR 2022-2023
MINUTES OF THE MEETING

Meeting no : 27 Date : 10.02.2023 Time : 10.30 AM

The Anti-sexual Harassment cell meeting for the Academic Year 2022-2023 was held on 10.02.2023 at 10.30 AM in the seminar Hall.

The following members were present in the meeting.

SNO	Name	Department	Designation
1.	Mr. S. Sampathrajan	HOD of Information System Management	Convener
2.	Ms. M. Sudha	HOD of Bio-Chemistry	Convener
3.	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4.	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5.	Ms. S. Jagadiswari	Asst. Prof. of Tamil	Member
6.	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7.	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by
Mr. S. Sampathrajan, HOD of ISM, Convener.

AGENDA:

To increase collaboration among teachers, students and parents for the safety of the Girl students.

Minutes:

1. Mrs. M. Sudha, HOD of Bio-Chemistry, convened welcome all the members and explained the purpose of the meeting.

2. Minutes of the previous meeting were read and discussed.


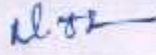


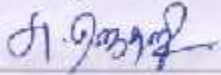

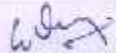
3. All the members decided to issue a notification to all the teaching and non-teaching staff to be alert to keep check on the incidents and female staff members in the college.

4. Increase collaboration among staff members students and parents for the safety of the Girls students.

5. The committee noted that no complaint of sexual harassment has been received from any Girl students and female staff members.

6. Mr. B. Annamalai, Asst. Prof of Information System Management concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

SNO	Name	Designation	Signature
1.	Mr. S. Sampathrajan	Convener	
2.	Ms. M. Sudha	Convener	
3.	Mr. B. Annamalai	Member	
4.	Mr. V. Udayakumar	Member	
5.	Ms. S. Jagadeeswari	Member	
6.	Ms. P. Vidhya	Member	
7.	Mr. G. Vijay	Member	



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SHANMUGA INDUSTRIES ARTS AND SCIENCE
COLLEGE

TIRUVANNAMALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2022-2023

MINUTES OF THE MEETING

Meeting No: 28 Date: 28.04.2023 Time: 11.10 AM

The Anti Sexual Harassment Cell meeting for the Academic year 2022-2023 was held on 18.04.2023 at 11.10AM in the Seminar Hall.

The following committee members were attended the meeting:

S.No	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. V. Udaykumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD. of ISM, Convenor.


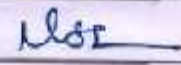


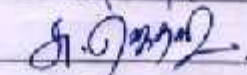


AGENDA:

To request all staff members to discuss about sexual harassment with the student

MINUTES:

1. Mr. B. Annamalai, Asst. Prof. of ISM, Welcome all the members and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. The committee decided to request the staff members to continue the discussion about "Prevention, Prohibition and Redressal of Sexual Harassment" with the students during the mentoring classes.
4. The Committee noted that No complaint of Sexual Harassment has been received from any women employee or Girl students of the College.
5. Suggestions sent by the members have been implemented.
6. Mr. G. Vijay, Asst. Prof. of BCA, concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS

S.No	Nama	Designation	Signature
1	Ms. S. Sampathrajan	Convener	
2	Ms. S. Sudha	Convener	
3	Mr. B. Annamalai	Member	
4	Mr. U. Udayakumar	Member	
5	Ms. S. Jagadaswari	Member	
6	Ms. P. Vidhya	Member	
7	Mr. G. Vijay	Member	



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13.07.2020

PREVENTION OF SEXUAL HARASSMENT COMMITTEE

YEAR 2020-21

S.No	NAME	DEPARTMENT	DESIGNATION
1	S.SAMPATHRAJAN	HOD Department of ISM	CONVENOR
2	M.SUDHA	HOD Department of Bio Chemistry	CONVENOR
3	B.ANNAMALAI	Asst.Prof., Department of ISM	MEMBER
4	U.UDAYAKUMAR	Asst.Prof., Department of CS	MEMBER
5	S.JAGADESWARI	Asst.Prof., Department of TAMIL	MEMBER
6	P.VIDHYA	Asst.Prof., Department of BBA	MEMBER
7	G.VIJAY	Asst.Prof., Department of BCA	MEMBER

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TIRUVANNAMALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2020-2021

MINUTES OF THE MEETING

Meeting No : 17 Date: 07.09.2020 Time: 10.00 AM.

The Anti Sexual Harassment cell meeting for the Academic year 2020-2021 was held on 07.09.2020 at 10.00 AM in the Seminar hall.

The following Committee members were present in the meeting.

S.No	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information system Management	Member
4	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convenor.

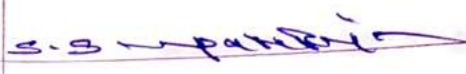
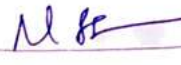

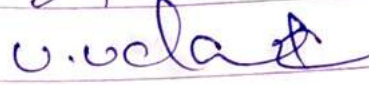
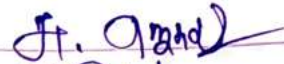
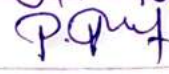

AGENDA:


To decide action plan of the cell for Academic year 2020-2021.

MINUTES:

1. Mr. B. Annamalai, Asst. Prof of ISM, welcome all the members and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. All the members decided to,
 - (i) Take an action plan for the Academic Year 2020-2021 to ensure safety of the Girl students in the College Campus.
 - (ii) Make the students aware about the guidelines of the Anti-Sexual harassment cell for women.
 - (iii) Acquaint the students about the procedure to make complaints if they have any problem regarding sexual harassment.
4. The committee noted that No complaint of Sexual harassment has been received from any female staff members or Girl students of the College.
5. Mr. V. Udayakumar, Asst. Prof. of Computer Science delivered the Vote of Thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	
2	Ms. M. Sudha	Convenor	
3	Mr. B. Ammalalai	Member	
4	Mr. V. Udayakumar	Member	
5	Ms. S. Jagadeswari	Member	
6	Ms. P. Vidhya	Member	
7	Mr. G. Vijay	Member	



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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2020-2021

MINUTES OF THE MEETING

Meeting No: 18 Date: 04.12.2020 Time: 11.30 AM.

The Anti Sexual Harassment Cell meeting for the Academic year 2020-2021 was held on 04.12.2020 at 11.30 AM on the seminar hall.

The following committee members were present in the meeting.

S.No.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. V. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convenor

AGENDA:

To request all staff members discuss about sexual harassment with the student.

MINUTES:

1. Mr. B. Annamalai, Asst. Prof. of ISM, welcome all the members and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. The Committee decided to request the staff members to continue the discussion about "Prevention, Prohibition and Redressal of Sexual Harassment" with the students during the mentoring classes.
4. The Committee noted that No Complaint of Sexual harassment has been received from any women employee or Girl students of the college.
5. Suggestions lent by the members have been implemented.
6. Mr. V. Udayakumar, Asst. Prof. of Computer Science concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrojan	Convenor	S. S. Sampathrojan
2	Ms. H. Sudha	Convenor	M. H.
3	Mr. B. Annamalai	Member	B. Annamalai
4	Mr. U. Udayakumar	Member	U. Udayakumar
5	Mr. S. Jagadeeswari	Member	S. Jagadeeswari
6	Ms. P. Vidhya	Member	P. Vidhya
7	Mr. G. Vijay	Member	G. Vijay



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SHANMUGA INDUSTRIES ARTS & SCIENCE COLLEGE

SIRUVANNAMALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2020-2021

MINUTES OF THE MEETING

Meeting No: 19 Date: 10.02.2021 Time: 10.00 AM

The Anti Sexual Harassment Cell meeting for the Academic year 2020-2021 was held on 10.02.2021 at 10.00 AM in the Seminar hall.

The following Committee members were present in the meeting.

S.No	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. M. Sudha	HOD of Bio-chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. V. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by Mr. S. Sampathrajan, HOD of ISM, Convenor

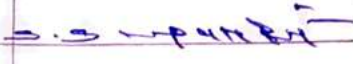
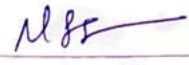
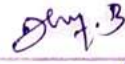


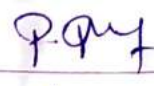

AGENDA:

To provide awareness class in collaboration with women cell.

MINUTES:

1. Mr. B. Annamalai, Asst. Prof. of ISM, welcome all the members and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. The Committee decided,
 - (i) To provide awareness class in collaboration with women cell.
 - (ii) Aware the students about the importance of self defence.
4. The Committee noted that no complaint of sexual harassment has been received from any female staff members or girl students of the college.
5. Mr. V. Udayakumar Asst. Prof. of Computer Science concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampath rajan	Convenor	
2	Ms. M. Sudha	Convenor	
3	Mr. B. Annamalai	Member	
4	Mr. U. Udayakumar	Member	
5	Mr. S. Jagadeswari	Member	
6	Ms. P. Vidhya	Member	
7	Mr. G. Vijay	Member	


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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2020-2021

MINUTES OF THE MEETING

Meeting No: 20 Date: 20.04.2021 Time: 10.30AM

The Anti sexual Harassment Cell meeting for the Academic year 2020-2021 was held on 20.04.2021 at 10.30 AM in the Seminar hall.

The following Committee members were present in the meeting.

S.No	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convener
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convener
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. V. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convener

AGENDA:

To Monitor CCTV Cameras ~~protecting~~ protecting the Girls students from sexual harassment in College Campus.

MINUTES:

1. Mr. B. Annamalai, Asst. Prof. of ISM, welcome all the members and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. The Committee decided,
 - i) Monitoring CCTV cameras protecting the Girl students from sexual harassment in college campus.
 - ii) Inform the students to report such issues inside or outside campus.
4. The Committee noted that no complaint of sexual harassment has been received from any female staff members or girl students of the college.
5. Mr. V. Udayakumar, Asst. Prof. of Computer Science concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	S. S. Sampathrajan
2	Ms. M. Sudha	Convenor	M. S.
3	Mr. B. Annamalai	Member	B. Annamalai
4	Mr. U. Vdayakumar	Member	U. Vdayakumar
5	Ms. S. Jagadeswari	Member	S. Jagadeswari
6	Ms. P. Vidhya	Member	P. Vidhya
7	Mr. G. Vijay	Member	G. Vijay

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15.07.2019

PREVENTION OF SEXUAL HARASSMENT COMMITTEE

YEAR 2019-20

S.No	NAME	DEPARTMENT	DESIGNATION
1	S.SAMPATHRAJAN	HOD Department of ISM	CONVENOR
2	M.SUDHA	HOD Department of Bio Chemistry	CONVENOR
3	B.ANNAMALAI	Asst.Prof., Department of ISM	MEMBER
4	U.UDAYAKUMAR	Asst.Prof., Department of CS	MEMBER
5	S.JAGADESWARI	Asst.Prof., Department of TAMIL	MEMBER
6	P.VIDHYA	Asst.Prof., Department of BBA	MEMBER
7	G.VIJAY	Asst.Prof., Department of BCA	MEMBER

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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2019-2020

MINUTES OF THE MEETING

Meeting NO: 13 Date: 02.07.2019 Time: 11.00 AM

The Anti Sexual Harassment Cell meeting for the Academic year 2019-2020 was held on 02.07.2019 at 11.00 AM in the Seminar hall.

The following staff members are included in the Committee for Academic year 2019-2020.

S.No	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by Mr. S. Sampathrajan, HOD of ISM, Convenor

AGENDA

To decide action plan for the Cell for the Academic year 2019-2020.



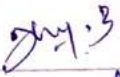

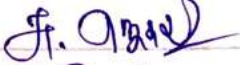
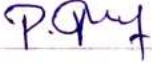
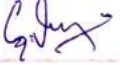
MINUTES:

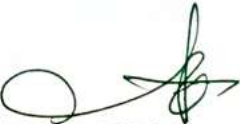
1. Ms. M. Sudha, HoD of Bio-Chemistry, Convener welcome all the members and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. The members discussed various news regarding sexual harassment published in the newspaper and decided to prevent such events in the college campus through an awareness campaign anti-Sexual harassment.
4. All the members decided to,
 - (i) Make an action plan for the Academic Year 2019-2020 to ensure safety of the Girl students and Femal Staff members in the College campus.
 - (ii) Make aware about the guidelines of the Anti-Sexual harassment Cell for women.
 - (iii) Aware them about the procedure to make complaints if they have any problem regarding sexual harassment.

5. The Committee noted that though NO complaint of sexual harassment has been received from any Girl students, it was necessary to be alert not to occur such events in the College campus.

6. The meeting was concluded with the vote of the thanks to Mr. G. Vijay, Asst. prof. of Computer Application.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	
2	Ms. M. Sudha	Convenor	
3	Mr. B. Annamalai	Member	
4	Mr. V. Udayakumar	Member	
5	Ms. S. Jagadeswari	Member	
6	Ms. P. Vidhya	Member	
7	Mr. G. Vijay	Member	



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SHANMUGA INDUSTRIES ARTS & SCIENCE COLLEGE
TIRUVANMALAI.

SEXUAL HARASSMENT COMMITTEE CELL

ACADEMIC YEAR 2019-2020

MINUTES OF THE MEETING

Meeting NO: 14 Date: 30.10.2019 Time: 11:30 AM.

The Anti Sexual Harassment Cell meeting for the Academic year 2019-2020 was held on 30.10.2019 at 11:30 AM in the Seminar hall.

The following members were present in the meeting.

S.No.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convener
2	Ms. H. Sudha	HOD of Bio-Chemistry	Convener
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convener.

AGENDA:

to prepare display boards of "Anti Sexual Harassment Cell" and to set up a Complaint drop box on the College premises.

MINUTES:

1. MS. M. SUDHA, HOD of Bio-Chemistry, Convenor, welcome all the members and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. All the members discussed on forming posters of "Anti-Sexual Harassment Cell" specifying guidelines of the cell and display them on the wall of the college building as per the directions given by the Central Government.
4. It was also decided to setup a Complaint drop box in the College premises.
5. The Committee noted that No Complaint of Sexual harassment has been received from any girl students or female staff members.
6. Mr. G. vijay Asst. Prof. of Computer Application, ~~Concluded~~ the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.NO.	Name	Designation	Signature
1	Mr. S. Sampathrojan	Convenor	S. Sampathrojan
2	Ms. M. Sudha	Convenor	M. Sudha
3	Mr. B. Annamalai	Member	B. Annamalai
4	Mr. U. Udayakumar	Member	U. Udayakumar
5	Ms. S. Jagadeswari	Member	S. Jagadeswari
6	Ms. P. Vidhya	Member	P. Vidhya
7	Mr. G. Vijay	Member	G. Vijay



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SHANMUGA INDUSTRIES ARTS & SCIENCE COLLEGE
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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2019-2020

MINUTES OF THE MEETING

Meeting NO: 15

Date: 03.01.2020

Time: 11.00 AM

The Anti Sexual Harassment Cell meeting for the Academic Year 2019-2020 was held on 03.01.2020 at 11.00 AM in the Seminar hall.

The following Committee members were attended the meeting.

S.No.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. V. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convenor.

AGENDA

To increase Collaboration among teachers, Students and Parents for the Safety of the Girl students.

MINUTES:

1. Ms. M. Sudha, AOD of Bio-Chemistry, Convener welcome all the members and explained the purpose of the meeting.

2. Minutes of the previous meeting were read and discussed.

3. All the members decided to issue a notification to all the teaching and non-teaching staff to be alert to keep check on the incidents of Sexual harassment of Girl students and female staff members, in the College Campus.


4. Increase Collaboration among staff members, Students and parents for the Safety of the Girl students.

5. The Committee noted that No Complaint of Sexual harassment has been received from any Girl students and female staff members.

6. Mr. G. vijay, Asst. Prof. of Computer Applications concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS.

S.No	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	S. S. Sampathrajan
2	Ms. M. Sudha	Convenor	M. S.
3	Mr. B. Annamalai	member	B. Annamalai
4	Mr. U. Udayakumar	Member	U. Udayakumar
5	Ms. S. Jagadeswari	Member	S. Jagadeswari
6	Ms. P. Vidhya	Member	P. Vidhya
7	Mr. G. Vijay	Member	G. Vijay



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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2019-2020

MINUTES OF THE MEETING

Meeting No: 16 Date: 04.04.2020 Time: 10.00 AM.

The Anti Sexual Harassment Cell meeting for the Academic Year 2019-2020 was held on 04.04.2020 at 10.00 AM in the Seminar hall.

The following committee members were present in the meeting.

S.No.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convener
2	Ms. M. Sudha	HOD of Bio-chemistry	Convener
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. V. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member
7	Mr. G. Vijay	Asst. Prof. of Computer Application	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convener.

AGENDA:

70 check Anti Sexual harassment Cell Complaint drop box on the College premises.

MINUTES:

1. Mr. M. Sudha, HOD of Bio-Chemistry, ^{Convenor} Welcome all the members and explained the purpose of the meeting.

2. Minutes of the previous meeting were read and discussed.

3. All the members decided to,

(i) check Anti Sexual harassment Cell box monthly once.

(ii) Incharge to check the Anti Sexual harassment Cell Complaint drop box is
Ms. S. Jagadeswari, Asst. Prof. of Tamil and
Mr. B. Annemalai, Asst. Prof. of ISM.

4. The Committee noted that No Complaint of Sexual harassment has been received from any Girl student or female staff members.

5. The meeting was concluded with the vote of thanks to the Mr. G. Vijay, Asst. Prof. of Computer Application.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. M. Sampathrajan	Convenor	
2	Ms. M. Sudha	Convenor	
3	Mr. B. Annemalai	Member	
4	Mr. V. Udayakumar	Member	
5	Ms. S. Jagadaswari	Member	
6	Ms. P. Vidhya	Member	
7	Mr. G. Vijay	Member.	


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email: shanmugacollege@gmail.com

16.07.2018

PREVENTION OF SEXUAL HARASSMENT COMMITTEE

YEAR 2018-19

S.No	NAME	DEPARTMENT	DESIGNATION
1	S.SAMPATHRAJAN	HOD Department of ISM	CONVENOR
2	M.SUDHA	HOD Department of Bio Chemistry	CONVENOR
3	B.ANNAMALAI	Asst.Prof., Department of ISM	MEMBER
4	U.UDAYAKUMAR	Asst.Prof., Department of CS	MEMBER
5	S.JAGADESWARI	Asst.Prof., Department of TAMIL	MEMBER
6	P.VIDHYA	Asst.Prof., Department of BBA	MEMBER

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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2018-2019

MINUTES OF THE MEETING

Meeting No.: 09 Date: 02.07.2018 Time: 10.00 AM

The Anti Sexual Harassment Cell meeting for the Academic Year 2018-2019 was held on 02.07.2018 at 10.00 AM in the Seminar hall.

The following members were present in the meeting.

S.NO.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convenor

AGENDA:

To decide action plan of the cell for the Academic Year 2018-2019.

MINUTES:

1. Mr. U. Udayakumar, Asst. Prof. of Computer Science welcome all the members and explained the purpose of the meeting.

2. All the members decide to make an action plan for the Academic Year 2018-2019 to ensure safety of the Girl students and Ladies staff members in the College campus.

3. It is resolved that an awareness Programme is to be organized among Girl students to give complaints in case of harassment.

4. The committee noted that no complaint of sexual harassment has been received from any Girl students or female Staff members.

5. Ms. S. Jagadeswari, Asst. Prof. of Tamil, concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	S. S. Sampathrajan
2	Ms. M. Sudha	Convenor	M. S.
3	Mr. B. Annamalai	Member	B. Annamalai
4	Mr. U. Udayakumar	Member	U. Udayakumar
5	Ms. S. Jagadeswari	Member	S. Jagadeswari
6	Ms. P. Vidhya	Member	P. Vidhya

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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2018-2019

MINUTES OF THE MEETING

Meeting No. 10

Date: 30.10.2018

Time: 11.00 AM

The Anti-Sexual Harassment Cell meeting for the Academic Year 2018-2019 was held on 30.10.2018 at 11.00 AM in the Seminar hall.

The following members were present in the meeting.

S.No.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. H. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof of Business Administration	Member

The meeting was chaired by the Mr. S. Sampathrajan HOD of ISM, Convenor

AGENDA:

To launch an awareness Campaign on Anti-Sexual Harassment.

MINUTES:

1. Mr. V. Udayakumar, Asst. Prof. of Computer Science welcome all the members and explained the purpose of the meeting.

2. Minutes of the previous meeting were read and discussed.

3. The Committee noted that No Complaint of Sexual harassment has been received from any Girl Students or Femal Staff memers.

4. The members discussed various news regarding Sexual harassment published in the newspapers and decided to prevent such events in the Collese Campus through an awareness Campaign on Anti-Sexual harassment

5. The meeting was concluded with the vote of thanks to the Ms. S. Jagan Deswari, Asst. Prof. of Tamil.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	S.S. Sampathrajan
2	Ms. M. Sudha	Convenor	M.S.
3	Mr. B. Annamalai	Member	B. Annamalai
4	Mr. U. Udayakumar	Member	U. Udayakumar
5	Ms. S. Jagadeswari	Member	S. Jagadeswari
6	Ms. P. Vidhya	Member	P. Vidhya


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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2018-2019

MINUTES OF THE MEETING

Meeting NO: 11 Date: 28.12.2018 Time: 12.00 PM

The Anti-Sexual Harassment Cell meeting for the Academic year 2018-2019 was held on 28.12.2018 at 12.00 PM in the Seminar hall.

The following members were present in the meeting:

S.No.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convener
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convener
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member

The meeting was chaired by
Mr. S. Sampathrajan HOD of ISM, Convener

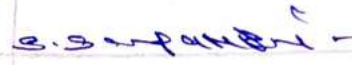
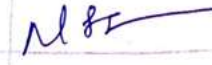



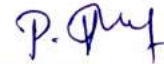
AGENDA:

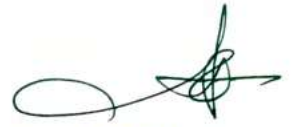
The Sexual Harassment of women at workplace (prevention, Prohibition and Redressed) Act, 2013.

MINUTES:

1. Mr. V. Udayakumar welcome all the members and explained the purpose of the meeting.
2. The Internal Complaints Committee (ICC) was re-constituted as mentioned above as per the UGC (prevention, Prohibition and Redressed of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations 2015.
3. Minutes of the previous meeting were read and discussed.
4. The Committee noted that NO Complaint of Sexual harassment has been received from any Girl students or female staff members, it was necessary to be alert not to occur such events in the college campus.
5. The meeting was concluded with the vote of thanks to the Ms. S. Jagadeeswari Asst. Prof of Tamil.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	
2	Ms. M. Sudha	Convenor	
3	Mr. B. Annemalai	Member	
4	Mr. U. Udayakumar	Member	
5	Ms. S. Jagadeswari	Member	
6	Ms. P. Vidhya	member	



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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2018-2019

MINUTES OF THE MEETING

Meeting No: 12 Date: 02.04.2019 Time: 11.30 AM

The Anti Sexual Harassment cell meeting for the Academic year 2018-2019 was held on 02.04.2018 at 11.30 AM in the Seminar hall.

The following members were present in the meeting.

S.No.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Mr. M. Sudha	HOD of Bco - Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. V. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member

The meeting was chaired by Mr. S. Sampathrajan HOD of ISM, Convenor.

AGENDA:

To display posters provided by the State Commission of women on the walls of the college building.

MINUTES:

1. Mr. V. Vdayakumar, Asst. Prof. of Computer Science, welcomed all the members and explained the purpose of the meeting.



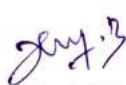

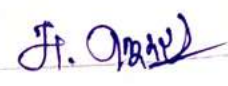

2. Minutes of the previous meeting were read and discussed.

3. The Committee noted that no complaint of sexual harassment has been received from any girl student or female staff members, it was necessary to be alert not to occur such events in the college campus.

4. The members decided to display posters provided by the State Commission of women on the walls of the college building to increase awareness about rules and regulation regarding sexual harassment.

5. The meeting was concluded with the vote of thanks to the Ms. P. Vidhya, Asst. Prof. of Business Administration.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	
2	Ms. M. Sudha	Convenor	
3	Mr. B. Annamalai	Member	
4	Mr. V. Vaidya Kumar	Member	
5	Ms. S. Jagan Deswari	Member	
6	Ms. P. Vidhya	Member	



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14.07.2017

PREVENTION OF SEXUAL HARASSMENT COMMITTEE

YEAR 2017-18

S.No	NAME	DEPARTMENT	DESIGNATION
1	S.SAMPATHRAJAN	HOD Department of ISM	CONVENOR
2	M.SUDHA	HOD Department of Bio Chemistry	CONVENOR
3	B.ANNAMALAI	Asst.Prof., Department of ISM	MEMBER
4	U.UDAYAKUMAR	Asst.Prof., Department of CS	MEMBER
5	S.JAGADESWARI	Asst.Prof., Department of TAMIL	MEMBER
6	P.VIDHYA	Asst.Prof., Department of BBA	MEMBER

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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2017-2018

MINUTES OF THE MEETING

Meeting NO: 05

Date: 03.07.2017

Time: 10.00 AM.

The Anti Sexual Harassment Cell meeting for the Academic Year 2017-2018, was held on 03.07.2017 at 10.00 AM in the Seminar hall.

The following members were present in the meeting.

S.No.	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Ms. M. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member.

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convenor.

AGENDA:

To decide action plan of the Cell for the Academic Year 2017-2018.

MINUTES:

1. Mr. B. Annamalai, Asst. Prof. of ISM, welcome the members and explained the purpose of the meeting.
2. All the members decided to,
 - (i) Make an action plan for the Academic Year 2017-2018 to ensure safety of the female staff members and girl students in the college campus.
 - (ii) Create awareness and continuous sensitization among the students and staff members.
3. It was discussed in the meeting, Implement the suggestions lent by members of the committee.
4. The committee noted that no complaint of sexual harassment has been received from any girl students or female staff members of this college.
5. Ms. P. Vidhya, Asst. Prof. of Business Administration concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS.

S.NO.	Name	Designation	Signature
1	MR. S. Sampathrajan	Convener	S. S. Sampathrajan
2	MS. M. Sudha	Convener	M. S.
3	MR. B. Annamalai	Member	B. Annamalai
4	MR. U. Udayakumar	Member	U. Udayakumar
5	MS. S. Jagadeeswari	Member	S. Jagadeeswari
6	MS. P. Vidhya	Member	P. Vidhya



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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2017-2018

MINUTES OF THE MEETING

Meeting No: 06 Date: 30.10.2017 Time: 11.00 AM.

The Anti Sexual Harassment Cell meeting for the Academic Year 2017-2018, was held on 30.10.2017 at 11.00 AM in the Seminar hall.

The following members were present in the meeting,

S.No	Name	Department	Designation
1	Mr. S. Sampathrajan	HOD of Information System Management	Convenor
2	Mrs. M. Sudha	HOD of Bio-Chemistry	Convenor
3	Mr. B. Annamalai	Asst. Prof. of Information System Management	Member
4	Mr. U. Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms. S. Jagadeswari	Asst. Prof. of Tamil	Member
6	Ms. P. Vidhya	Asst. Prof. of Business Administration	Member

The meeting was chaired by the Mr. S. Sampathrajan, HOD of ISM, Convenor.

AGENDA:

Banners / postes / notices to display on the college premises.

MINUTES:

1. Mr. B. Annamalai, Asst. Prof. of ISM welcome all the members and explained the purpose of the meeting.

2. All the members decided to, in college essential places to display the banners/posters/ notices for sexual harassment.

3. During the last six months no complaints are received from female staff members or girl students.

4. Ms. P. Vidhya, Asst. Prof. of Business Administration concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathroyan	Convenor	S.S. → P. P. P. P.
2	Ms. M. Sudha	Convenor	M. P.
3	Mr. B. Annamalai	Member	guy. B
4	Mr. U. Udayakumar	Member	U. Udayak
5	Ms. S. Jagadeswari	Member	J. Jagadeswari
6	Ms. P. Vidhya	Member	P. Vidhya



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SHANMUGA INDUSTRIES ARTS & SCIENCE COLLEGE

TIRUVANMALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2017-2018

MINUTES OF THE MEETING

Meeting No: 07 Date: 29.12.2017 Time: 12.00 PM.

The Anti Sexual Harassment cell meeting for the Academic year 2017-2018 was held on 29.12.2017 at 12.00 PM in the seminar hall.

The following members were present in the meeting.

S.No	Name	Department	Designation
1	MR.S.Sampathrajan	HOD of Information System Management	Convenor
2	MS.M.Sudha	HOD of Bio-Chemistry	Convenor
3	MR.B.Annamalai	Asst. Prof. of Information System Management	Member
4	MR.U.Udayakumar	Asst. Prof. of Computer Science	Member
5	MS.S.Jagadeswari	Asst. Prof. of Tamil	Member
6	MS.P.vidhya	Asst. prof. of Business Administration	Member

The meeting was chaired by the MR. S. Sampathrajan, HOD of ISM, Convenor.

AGENDA:

Discuss on Handbook on Sexual Harassment of women at workplace Act., 2013.

MINUTES:

1. Mr. B. Annamalai, Asst. Prof. of ISM, welcomed all the members and explained the purpose of the meeting.

2. All the members decide, the Handbook of Sexual Harassment of women at workplace (prevention, Prohibition and Redressal) Act. 2013 issued by Ministry of women and child Development and the composition of the Internal Complaints Committee (ICC).

3. Under the observation of the Principal it was discussed to take necessary action against students, if any are found in violating the rules and regulations of the institution.

4. The committee noted that NO complaint of sexual harassment has been received from any girl students or female staff members.

5. Ms. P. Vidhya, Asst. Prof. of Business Administration concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	S. S. Patil
2	Ms. S. Sudha	Convenor	M. S.
3	Mr. B. Annamalai	Member	guy. B
4	Mr. D. Udayakumar	member	V. U. d. a. t
5	Ms. S. Jagadeswari	Member	J. S.
6	Ms. P. Vidhya	Member	P. P.



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TIRUVANNAMALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2017-2018

MINUTES OF THE MEETING

Meeting No: 08 Date: 03.04.2018 Time: 10:30 AM

The Anti Sexual Harassment Cell meeting for the Academic Year 2017-2018 was held on 03.04.2018 at 10:30 AM in the Seminar hall.

The following members were present in the meeting.

S.No	Name	Department	Designation
1	Mr.S.Sampathrajan	HOD of Information System Management	Convenor
2	Ms.M.Sudha	HOD of Bio-Chemistry	Convenor
3	Mr.B.Annamalai	Asst.Prof. of Information System Management	Member
4	Mr.W.Visayaakumar	Asst.Prof. of Computer Science	Member
5	Ms.S.JagadeSwari	Asst.Prof. of Tamil	Member
6	Ms.P.Vidhya	Asst.Prof. of Business Administration	Member

The meeting was chaired by the Mr.S. Sampathrajan, HOD of ISM, Convenor.

AGENDA:

Discuss on Vishaka Guidelines against Sexual Harassment in the workplace.

MINUTES:

1. Mr. B. Annamalai, Asst. Prof. of ISM, welcomed all the members and explained the purpose of the meeting.

2. It is resolved that the steps to be taken for Anti Sexual Harassment in such a way that it is as per Vishaka Guidelines.

3. It is also resolved that on different occasions the boy students should be advised to maintain cordial relationship with female students.

4. The Committee noted that No Complaint of Sexual harassment has been received from any Girl student or female staff members.

5. Ms. P. Vidhya Asst. Prof. of Business Administration, concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampathrajan	Convenor	S.S. ———— P. P. P. P.
2	Ms. M. Sudha	Convenor	M.S.
3	Mr. B. Annemalai	Member	Annemalai
4	Mr. U. Udaya Kumar	Member	U. Udaya Kumar
5	Ms. S. Jagadeswari	Member	S. Jagadeswari
6	Ms. P. Vidhya	Member	P. Vidhya



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13.07.2016

PREVENTION OF SEXUAL HARASSMENT COMMITTEE

YEAR 2016-17

S.No	NAME	DEPARTMENT	DESIGNATION
1	S.SAMPATHRAJAN	HOD Department of ISM	CONVENOR
2	M.SUDHA	HOD Department of Bio Chemistry	CONVENOR
3	B.ANNAMALAI	Asst.Prof., Department of ISM	MEMBER
4	U.UDAYAKUMAR	Asst.Prof., Department of CS	MEMBER
5	S.JAGADESWARI	Asst.Prof., Department of TAMIL	MEMBER
6	P.VIDHYA	Asst.Prof., Department of BBA	MEMBER

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TIRUVANNAHALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR - 2016-2017

MINUTES OF THE MEETING

Meeting No. : 01

Date: 04.07.2016

Time: 10.00 AM.

The Anti Sexual Harassment cell meeting for the Academic year 2016-2017 was held on 04.07.2016 at 10.00 AM in the Seminar hall.

The following staff members are included in the committee for Academic year 2016-2017.

S.NO.	Name	Department	Designation
1	MY. S. SANPATHRAJAN	HOD OF INFORMATION SYSTEM MANAGEMENT	CONVENOR
2	MS. M. SUDHA	HOD OF BIO-CHEMISTRY	CONVENOR
3	MY. B. ANNAMALAI	ASST. PROF. OF INFORMATION SYSEM MANAGEME ^{NT}	MEMBER
4	MY. U. UDAYAKUMAR	ASST. PROF. OF COMPUSER SCIENCE	MEMBER
5	MS. S. JAGADESWARI	ASST. PROF. OF TAMIL	MEMBER
6	MS. P. VIDHYA	ASST. PROF. OF BUSINESS ADMINISTRATION	MEMBER

The meeting was chaired by the Mr. S. Sampathrajan, Hod of ISM, Convenor.

AGENDA:

To decide action plan of the cell for the Academic year 2016-2017.

MINUTES

1. MS. N. Sudha, HOD of Bio-Chemistry, Convener, welcome all the members and explained the purpose of the meeting.

2. All the members decided to,

(i) Make an action plan for the Academic Year 2016-2017, to ensure safety of the female staff members and girl students in the college campus.

(ii) Create Awareness about the procedure to make complaints if they have any problem regarding sexual harassment.

(iii) Any problem arises it can be solved at the initial stage itself.

3. The members agreed that the committee will meet quarterly on a regular basis or earlier, if need arise.

4. MS. S. Jagadeeswari concluded the meeting with the vote of the thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	MY. S. SAMPATHRAJAN	CONVENOR	S. Sampathi
2	MS. M. SUDHA	CONVENOR	M. S.
3	MY. B. ANNAMALAI	MEMBER	guy.3
4	MY. U. UDAYAKUMAR	MEMBER	U. Udaya
5	MS. S. JAGADESWARI	MEMBER	S. Jagade
6	MS. P. VIDHYA	MEMBER	P. Vidya



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GIRUVANMALAI

SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2016-2017.

MINUTES OF THE MEETING

Meeting NO.: 02

Date: 31.10.2016

Time: 11.00 AM.

The Anti Sexual Harassment Cell meeting for the Academic Year 2016-2017, was held on 31.10.2016 at 11.00 AM in the Seminar hall.

The following members were present in the meeting.

S.No	Name	Department	Designation
1	MR. S. SAMPATHRAJAN	HOD OF INFORMATION SYSTEM MANAGEMENT	CONVENOR
2	MS. M. SUDHA	HOD of BIO-CHEMISTRY	CONVENOR
3	MR. B. ANNAHALAI	ASST. PROF OF INFORMATION SYSTEM MANAGEMENT	MEMBER
4	MR. U. UDAYAKUMAR	ASST. PROF OF COMPUTER SCIENCE	MEMBER
5	MS. S. JAGADESWARI	ASST. PROF. OF TAMIL	MEMBER
6	MS. P. VIDHYA	ASST. PROF. BUSINESS ADMINISTRATION	MEMBER

The meeting was chaired by MR. S. Sampathrajan HOD OF ISM, Convenor.






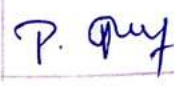
AGENDA:

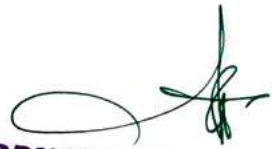
To discussion on the Gazette of India on the Sexual Harassment of women at work place Act., 2013.

MINUTES:

1. Ms. M. Sudha, HOD of Bio-Chemistry, ^{Convener} welcome all the members and explained the purpose of the meeting.
2. Discussion on the Gazette of India on the Sexual Harassment of women at workplace Act., 2013.
3. All the members decided to Communicate with regarding of Gazette of India on the Sexual Harassment of women at workplace Act., 2013 to our Girl Students and female staff members working in the College Campus.
4. The Committee noted that no Complaint of Sexual harassment has been received from any Girl students or female staff members of this college.
5. Ms. S. Jagadeswari Asst. Prof. of Tamil Concluded meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	MY. S. SAMPATHRAJAN	CONVENOR	
2	MS. M. SUDHA	CONVENOR	
3	MY. B. ANNAMALAI	MEMBER	
4	MY. V. UDAYAKUMAR	MEMBER	
5	MS. S. JAGADESWARI	MEMBER	
6	MS. P. VIDHYA	MEMBER	



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SEXUAL HARASSMENT CELL

ACADEMIC YEAR - 2016-2017

MINUTES OF THE MEETING

Meeting No.: 03 Date: 26.12.2016 Time: 11.00 AM.

The Anti Sexual Harassment cell meeting for the Academic Year 2016-2017 was held on 26.12.2016 at 11.00 AM in the Seminar hall.

The following members were present in the meeting.

S.No.	Name	Department	Designation
1	MR. S. SAMPATHRAJAN	HOD of INFORMATION SYSTEM MANAGEMENT	CONVENOR
2	MS. M. SUDHA	HOD of BIO-CHEMISTRY	CONVENOR
3	MR. B. ANNAMALAI	ASST. PROF. OF INFORMATION SYSTEM MANAGEMENT	Member
4	MR. U. UDAYAKUMAR	ASST. PROF. OF COMPUTER SCIENCE	Member
5	MS. S. JAGADESWARI	ASST. PROF. OF TAMIL	Member
6	MS. P. VIDHYA	ASST. PROF. OF BUSINESS ADMINISTRATION.	Member

The meeting was chaired by the MR. S. Sampathrajan HOD of ISM, Convenor.

AGENDA:

To students know about the "Gazette of India on the Sexual harassment of women at workplace Act., 2013."

MINUTES:

1. Ms. S. Sudha, HOD of Bio. Chemistry, ^{convenor} welcome the members and explained the purpose of the meeting.

2. Under the observation of the principal it was decided in the meeting to make the students to know about the "Gazette of India on the sexual harassment of women at workplace Act., 2013".

3. The committee noted that no complaint of sexual harassment has been received from any girl students or female staff members of this college.

4. The members discussed various news regarding sexual harassment published in the newspapers and decided to prevent such events in the college campus through an awareness campaign Anti-Sexual harassment.

5. Ms. S. Jagadeswari ~~Asst.~~ Prof. of Tamil concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	MY.S.SAMPATHRAJAN	CONVENOR	S.S. Sampath
2	MS. M.SUDHA	CONVENOR	M.S.
3	MT. B. ANNAMALAI	MEMBER	Annai
4	MT. U. UDAYA KUMAR	MEMBER	U. Udaya
5	MS. S. JAGADESWARI	MEMBER	S. Jagade
6	MS. P. VIDHYA	MEMBER	P. Vidya

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SEXUAL HARASSMENT CELL

ACADEMIC YEAR 2016-2017.

MINUTES OF THE MEETING

Meeting NO: 04 Date: 30.03.2017 Time: 10:30 AM.

The Anti Sexual Harassment Cell meeting for the Academic year 2016-2017 was held on 30.03.2017 at 10:30 AM in the Seminar hall.

The following members were present in the meeting.

S.No.	Name	Department	Designation
1	Mr.S.Sampathrajan	HOD of Information System Management	Convenor
2	Ms.S.Sudha	HOD of Bio-Chemistry	Convenor
3	Mr.B Annamalai	Asst. Prof. of Information System Management	Member
4	Mr.U.Udayakumar	Asst. Prof. of Computer Science	Member
5	Ms.S.Jagadeeswari	Asst. Prof. of Tamil	member
6	Ms.P.Vidhya	Asst. Prof. of Business Administration	Member

The meeting was chaired by the Mr.S. Sampathrajan HOD of ISM, Convenor.

AGENDA:

To discussing students have provided about their happiness that the institution is completely harassment free campus.

MINUTES:

1. Ms. S. Sudha, HOD of Bio-Chemistry, Convener welcome the members and explained the purpose of the meeting.
2. The members of the Anti-Sexual harassment cell has been assigned a responsibility to communicate with Girl students and Female staff members working in the college campus.
3. While discussing students have provided about their happiness that the institution is completely harassment free campus.
4. The committee noted that no complaint of sexual harassment has been received from any Girl students or female staff members of this college.
5. Ms. S. Jagadeswari Asst. Prof. of Tamil, concluded the meeting with the vote of thanks for the meeting.

COMMITTEE MEMBERS:

S.No.	Name	Designation	Signature
1	Mr. S. Sampath Rajan	Convenor	S.S. —————
2	Ms. M. Sudha	Convenor	M. S. —————
3	Mr. B. Annamalai	Member	B. Annamalai
4	Ms. U. Udaya Kumar	Member	U. Udaya Kumar
5	Ms. S. Jagadeeswari	Member	S. Jagadeeswari
6	Ms. P. Vidhya	Member	P. Vidhya



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